

VALENTINE RICHMOND HISTORY CENTER
Manuscript Collections Index

The Valentine Richmond History Center's Archives includes manuscript collections related to many Richmond families, businesses and organizations.

This guide is arranged by Manuscript Collection Number or Accession Number. Unnumbered collections are listed last.

Please inquire by email (archives@richmondhistorycenter.com), fax (804-643-3510), or mail (Valentine Richmond History Center, Attn: Archives, 1015 E. Clay Street, Richmond, Va., 23219) to inquire about any of the materials listed in this document or to schedule a research appointment.

MS. C 1

Letter and Autograph Collection

1 Box (.5 Linear Feet)

Notable correspondence from Oscar Wilde, Aaron Burr, P.T. Barnum, R.E. Lee, Bill Robinson, Charles Dickens, Ellen Glasgow, Thomas Jefferson, Helen Keller, Thomas Sully.

MS. C 2

Document Collection

1 Box (.5 Linear Feet)

Miscellaneous records, minutes, accounts, certificates. Records include land, probate, military, and court. Includes minutes from Hollywood Cemetery Meeting, 1863.

MS. C 3

Norton Family Papers, 1768-1790

368 Items

Letters and financial accounts of John Norton of London, and his sons John Hatley Norton of Virginia and George Flowerdew Norton. Includes 16 letters from John Norton in London to his son John Hatley Norton in Virginia; five miscellaneous letters to John Hatley Norton; eight letters from George Flowerdew Norton to his brother John; Accounts and correspondence of Garland Anders of Hanover County, Virginia with John Norton & Sons, London; and general accounts and bills of exchange. Much of the material documents the exportation of various commodities, especially tobacco.

MS. C 4

Daniel Call Papers, 1772-1844

Approx. 567 items

Lawyer, of Richmond, Va. Papers of Call and of estates administered by him, including personal and legal papers of Joseph Darmsdatt, merchant, John Norton & Sons, London and Virginia merchants, and Robert Means of Richmond, who bought and sold land patents and military land grants in Virginia and Ohio. Also includes receipts for various items purchased by Call and his wife, Lucy N. Ambler.

NUCMC MS 67-167

MS. C 5**Robert Ould Papers, 1806-1883****Approx. 73 items**

Judge and attorney, Georgetown, District of Columbia, and Richmond. Correspondence and documents on various legal, political, and religious subjects, including material on the Readjuster Party in Virginia and a certificate forming a company called the "Magdalen Association," devoted to the "reclamation of abandoned women, and their restoration to virtue and industry." Also includes correspondence with and about his son Robert J., and with A. Spiers George regarding a lawsuit *Pilcher v. George*, and letters regarding the Richmond, Fredericksburg, and Potomac Rail.

MS. C 6**John Spotswood Skyrin Papers, 1760-1855****Approx. 380 items**

Farmer of King William County, Va. Military commission, estate papers, receipts, accounts and correspondence of Skyrin and members of the Temple and family. Also includes two items relating to Henry Skyring, father of John Skyrin, an ecclesiastical commission dated 1860 and a letter from John Norton, dated February 6, 1865. Correspondents include Skyrin's sister, Elizabeth Temple, and Thomas Carter of Shirley plantation. Includes letters and accounts regarding the sale of wheat, tobacco, cotton, and other crops to Wortham McGruder and Company, including crops of Thomas Carter; Receipts and accounts of John Skyrin and William Henry Temple of Chesterfield county; the estate papers of John King of King William County, of which John Skyrin was trustee.

MS. C 7**Sedgwick and Mussen Family Papers, 1846-1903****176 items**

Letters, business papers, and documents relating to the Sedgwick and Mussen families who migrated to Virginia from Ireland in the early 19th century. Much of the correspondence is to or from Margaret A. Mussen and John R. Sedgwick, who were married in Richmond by 1867. Over 100 documents related to John R. Sedgwick's purchase and sale of slaves from 1856 to 1863 in Mobile, Alabama, North Carolina, Virginia, and Richmond.

MS. C 8**Peyton Skipwith Papers, 1763-1852****Approx. 50 items**

Sir Peyton Skipwith, Baronet, of Prestwoud, Mecklenburg County, Va. Primarily correspondence regarding personal and legal matters. Correspondents include Lillia Skipwith Carter (daughter of Peyton Skipwith) Daniel Call, William Byrd, and others. Also includes three indentures and receipts for goods in London for Lady Skipwith, 1771.

MS. C 9

Norvell Family Letters, 1792-1840

11 items

Includes letters to William Norvell, merchants, of Lynchburg, regarding price and delivery of wheat, tobacco, flour, sugar, and other commodities from Richmond, and letters to Ann E. Norvell, concerning social and personal matters.

MS. C 10

Charles Talbott Papers, 1842-1883

105 items

Richmond manufacturer. Primarily receipts for personal items, land, and slaves.

MS. C 11

Joseph B. Gentry Correspondence, 1862, 1868

26 items

Auditor for the Richmond, Fredericksburg, and Potomac Railroad. Includes letters mostly between Richmond and Lynchburg, from friends and family containing personal news and description of Civil War events around Richmond. All but one items is dated 1862. Also includes correspondence with various Southern banks, and a manuscript train schedule for lines from Richmond to Montgomery and Richmond to Kingsville, 1862. All but one item is dated 1862.

MS. C 12

Talbott and Gwathmey Family Papers, 1850-1928

27 items

Richard Gwathmey was a Richmond, VA wholesale druggist supplier for Johnson & Johnson. The collection contains diplomas, C.S.A. Navy certificates, scrapbooks and poems, letters, obituaries, essays on "The Negro Race" and "The Genius Byron" and other documents relating chiefly to Allan Talbott, his wife Lizzie Radford and their son-in-law Richard Gwathmey. Also includes an essay, "Allan and Joe. On the use of tobacco," by Dr. William H. Taylor.

MS. C 13

Bransford and Hatcher Family Papers, 1832-1870

10 items

The collection contains memos, letters (about education in Richmond, family news) including one from John C. Hatcher of Galveston, Texas to his grandmother in Richmond (1867), receipts, an estate memo about Francis and Sarah Bransford, and miscellaneous documents concerning the Bransford and Hatcher families.

MS. C 14

Clay-Leigh Letters, 1823-1845

9 items

Nine letters from Henry Clay to Benjamin Watkins Leigh, concerning national politics, and state, county and city affairs.

MS. C 15**Cole and Miller Family Letters, 1846-1859****10 items**

Families of Chesterfield and Washington Counties, Va. Letters to and from members of the Cole and Miller families regarding local and regional news including an 1846 small pox outbreak in Richmond, a religious revival at Providence, and general topics such as crops. Correspondents include Haley Cole, Janette Cole, Elizabeth Cole Miller, Abram Miller, E.E. Fore, and John S. Hall.

MS. C 16**Lillie M. Rice Letters, 1919-1940****69 items**

Primarily personal letters written to Lillie Rice by Lali Harmison of Peoria, Illinois, and Arlyne Rice East of Washington D.C. and California. Topics include war preparations and researching the genealogy of the Rice family. Also includes letters, essay and cartoons sent to Rice by J. B. Spaulding, 1919-1921 regarding politics and the League of Nations.

MS. C 17**Mrs. Jabez Lamar Munroe Curry Letters, 1885-1888****38 items**

Wife of American Minister to Spain. Letters written by Mrs. Curry from Madrid to her mother, Mrs. James Thomas, Jr., Richmond. Includes descriptions of court life, ceremonies, and news from family and friends in Richmond.

MS. C 18**James J. Newman Papers, 1846-1867****Approx. 208 items**

Farmer of King William County. Primarily receipts and accounts for various services and products including dry goods, farm implements, medical services, taxes, and the shipping and sale of Newman's crops including corn, wheat and potatoes. Includes accounts with P. H. Slaughter and Son and J. Lipscomb. Also includes papers on Newman's Confederate service and his appointment to a county slave patrol.

MS. C 19**Jacob Reinhardt Papers, 1870-1904****Approx. 128 items**

Richmond musician and composer. Includes concert programs, correspondence, and manuscript music, detailing Reinhardt's musical activities. Includes material on several Richmond music groups most notably the Richmond Mozart Association. Correspondents include Varina Davis and her daughter Varina Anne Davis, Hatley Carmichael, and Marianne Minnigerode of St. Paul's church and Irene Langhorn (Mrs. Charles Dana Gibson).

MS. C 20

John Bannister Tabb Papers, 1879-1897

Approx. 19 items

Catholic priest, teacher, and poet. Born at "The Forest," Amelia County, Va. Includes poetry, correspondence, and notes on a variety of subjects. Also includes a note describing a watercolor sketch of a hospital tent at Point Lookout, Maryland, done while Tabb was a prisoner there, 1864-1865. Sketch is now in the VRHC's fine arts collection.

MS. C 21

Southall Family Papers, 1871-1926

Approx. 16 items

The collection contains letters, genealogical material and miscellaneous correspondence of the Southall family of Virginia and Indiana.

MS. C 22

Henry Massie, Jr., Papers, 1840-1878

Approx. 15 items

Includes receipts and subscriptions, 1840-1847, and a checkbook, 1878. Also includes a children's copybook of Louie C. Massie, 1876.

MS. C 23

United States Circuit Court. District of Virginia.

Case Records, 1788-1815

Approx. 30 items

Records of suits in the Circuit Court, including John Hodgson vs. William Temple, 1810-1815; James Hopkirk, surviving partner of Alexander Spiers, John Bowman and company vs. Mary Hill, Amasa Palmer, George Penn, Micajah Pendleton and Drury Bell, 1815; Archibald Hamilton & Company vs. James Lyle, Charles Duncan and Alexander Love, partners of Jameson Campbell Calvert & Company, 1807; and heirs of John Henry vs. Conway and Fortescue Whittle, 1812-1815. Formerly known as the Mayer Collection.

MS. C 24

Robinson and Shields Family Papers, 1800-1849

Approx. 30 items

Correspondence and poetry of the Robinson family. Includes 3 books of poetry of Jean Wood, the wife of Governor James Wood.

MS. C 25

Grace Cunningham Copeland Papers, 1894-1939

1 Box (.5 Linear Feet)

Correspondence and other ephemera related to Grace Cunningham Copeland. Includes greeting cards, invitations, poems, photographs of the family, and music, dance and dinner, and church programs.

MS. C 26**William Clayton Williams Papers, 1797-1841****1 Box (.5 Linear Feet)****Approx. 250 items**

The collection contains primarily receipts, accounts, and correspondence of Williams, his wife Alice Grimes Williams and their daughter Lucy, who married John Adams Smith. Includes receipts, accounts, and correspondence with John W. Green; receipts and accounts with P.A. Peticolas, Mary Southgate, Mann S. Valentine, Daniel H. Valentine, and the Monumental Church. Also includes bank books and documents from the Farmer's Bank of Virginia, the Bank of Virginia, and the Bank of the United States in Richmond.

MS. C 27**Mills Family Papers, 1828-1945****1 Box (.5 Linear Feet)**

The collection contains correspondence, chiefly to and from Edna Virginia Mills of Ohio, Indiana, and Virginia, and her parents Reverend John Dix Mills and Emily Lucken Mills, and Mrs. Zella Mussen, Presbyterian missionary to China, 1920-1945. The papers are concerned primarily with the Methodist and Presbyterian religions, and social and family matters. Also includes genealogical records of the Luckens, Mills, and Wade families; Mrs. Mills' journal of April-September 1863 describing conditions during the occupation of Germantown, TN and Macon, GA by Federal armies during the civil War; school and church notes; patents and other legal documents.

MS. C 28**George S. and Huestis P. Cook Papers, 1912-1925, 1929****5 Boxes (2 Linear Feet)****Approx. 341 items**

One box contains George S. Cook's papers (ranging 1860-1901), including correspondence, receipts, stationery, account books, copies of photographs, and one book, *The Defense of Charleston Harbor*, by John Johnson. Correspondents include W. M. Broadaway, M. A. Cooper, Dr. S. W. Crawford, Henry H. Floyd, Garrigues and Magee, L. A. Green, B. B. Horton, E. G. Jones, C. H. Kingsmore, W. C. Redfearn, E. T. Martin, R. H. Tuck, and Wanderforde. The remaining boxes consist primarily of letters from Huestis P. Cook to his wife, Mary Latimer in North Carolina and Florida, before and after their marriage. Also contains correspondence to Mary Cook from Martha Latimer, her sister, and to Huestis P. Cook from Joseph L. Miller regarding pictures owned by Cook of Virginia doctors. Includes 9 photographs.

MS. C 29

William James Hubbard (1807-1862) Papers, 1822-1933

1 Box (.5 Linear Feet)

Approx. 195 items

The collection includes the correspondence between Hubbard and his family, including his wife, Maria Mason Tabb Hubbard, his father, William James Hubbard, Sr., his mother, Jane Hubbard, his brother-in-law, John Prosser Tabb, and his brother Horatio Hubbard. Also includes letters from Maria Tabb Hubbard to her brother John H. Tabb, and her sister, Mrs. James K. Dabney. Other correspondents include Brantz Mayer of Baltimore, Benjamin H. Latrobe, C.W. Dunnington of Washington, Robert Saunders of Williamsburg, Henry A. Wise, Bruce Gwynn of Raleigh, W.W. Hague, George Butler, Samuel Curtis, Thomas Bragg, Bob Reynolds, John Baird, Montrose A. Pallen of St. Louis, MO, Josiah Deans of "Rosewell," and Hiram Powers of Florence, Italy (discussing Hubbard's views on art). Topics include portraits Hubbard painted, the buildings of "Elmington," and family news. Also includes material on Hubbard's work and life written after his death by descendants

MS. C 30

Adams-Smith Family Papers, 1786-1845

3 Boxes (1.5 Linear Feet)

Approx. 426 items

Correspondence, accounts, cancelled checks, receipts, miscellaneous business papers, legal documents concerning the settle of the estate of John Adams Smith (1802-1864), bank, of Richmond, Va., and other papers of various members of the Adams family.

MS. C 31

James Chaffin Papers, 1865-1924

5 Boxes (2.5 Linear Feet)

Approx. 768 items

Correspondence (ca. 1905-1924) chiefly to James Chaffin, and personal and business papers of R.B. Chaffin, including a diary.

MS. C 32

William Woods (d. 1850) Family Correspondence, 1767-1863

1 Box (.5 Linear Feet)

Approx. 100 items

Surveyor and farmer of Albemarle Co, VA. Chiefly letters of Woods and his family, relating in part to his service in the War of 1812.

MS. C 33

Poe-Allan-Ellis Collection, 1803-1849

2 Boxes (1 Linear Foot)

Approx. 816 items

John Allan was a merchant in the general merchandise and tobacco commission business with Charles Ellis. Allan family correspondence, 29 letters from Edgar Allan Poe, and business papers of Ellis & Allan, Richmond, Va.

MS. C 34

Albert F. Jahnke Papers, 1879-1894

1 Box (.5 Linear Feet)

The collection contains family letters of Bertha and Minnie Jahnke to their siblings Franz, Lulie, and Sallie while on trips to Holland and Europe in 1892 and 1894. Sallie and Bertha also kept diaries during their trips. Also contains the records (1885-1897) of the Bon Air Chautauqua Literary and Scientific Circle, including the constitution, by-laws, treasurer's accounts, lists of members, and minutes.

MS. C 35

Frederic Charles Hahr (1943-1915) Papers, 1870-ca. 1930

1 Box (.25)

Approx. 150 items

Musician, born in Tripoli of Swedish parents. Taught music, composed, and performed in Richmond, Va. The collection contains manuscript music, and pen-and-ink drawings.

MS. C 36

John Wickham Papers, 1766-1875

1 Box (.25 Linear Feet)

Microfilm of Wickham papers and family record book, compiled by Julia P. Wickham.

MS. C 37

Richmond Exchange for Woman's Work Records, 1883-1957

5 Boxes (2.25 Linear Feet)

Approx. 827 items

The Richmond Exchange for Woman's Work was a joint stock company formed to aid women in financial distress by selling hand-made items through the Exchange's store. The founding members belonged to Richmond's five Presbyterian churches. Articles sold included food, clothing, and embroidery and a catering department was later added. Records include the original charter, annual reports, lists of life members, and officers, financial reports, letters, minutes, and other documents including a history of the Exchange.

MS. C 38

Woodward Family Papers, 1876-1900s

2 Boxes (1 Linear Foot)

John Douglas Woodward (1846-1924) was an artist who was interested in painting from nature. He moved from Richmond to New York City, where he studied at the Cooper Institute, and subsequently traveled to Europe looking for subject matter. Primarily correspondence between Mr. and Mrs. John Douglas Woodward and Mrs. John Pitt Lee Woodward, his mother. Also includes photographs and genealogical information relating to the Woodward family.

MS. C 39

Richmond Grain and Cotton Exchange Records, 1883-1921

3 Boxes (1.5 Linear Feet)

Approx. 236 items

Correspondence, by-laws, membership lists, market quotations, reports and other data relating to the Richmond Grain and Cotton Exchange. Includes a letter from Governor Montague to Benjamin Jacob, the first secretary-treasurer of the organization.

MS. C 40

Amelie Rives Troubetzkoy Papers, 1863-1945

2 Boxes (1 Linear Foot)

Contains approximately 200 letters or other pieces of correspondence, much of it received by Amelie Rives Troubetzkoy from friends and associates and a few copies of her letters to others. There are some examples of her writing sand manuscripts as well as her notes. The remainder of the papers is those involved in the settling of her estate after her death in 1945.

MS. C 41

Wilfred O. Boettiger Papers, 1976-1978

1 Box (.5 Linear Feet)

Colonel Wilfred O. Boettiger, USA Retired, was born in Chicago, June 20, 1920 and he spent his boyhood in Rancho Santa Fe and South Pasadena, California. In 1939, certain that the US would soon be fighting World War II, 19-year old Wilfred Boettiger, an insurance clerk in Seattle, joined the Washington National Guard as a private to get some military training. That was the beginning of a 30-year career in the US Army Antiaircraft. After his Army retirement, he and his wife and two children settled in San Diego. He earned a master's degree at San Diego State University, became a bronze sculptor, and wrote *An Antiaircraft Artilleryman 1939-1970*. These papers related to his work on the Richmond Light Infantry Blues Monument. Includes correspondence, accounts, photographs, and newspaper clippings relating to his Blues statue.

MS. C 42

Richmond Police Department Records, 1866-1867

2 Boxes (.75 Linear Feet)

Approx. 443 items

Records of the first civilian police force after Richmond's occupation at the end of the Civil War. Major John H. Claiborne was the Chief of Police. Accounts, receipts, and other records of payrolls, expenses, fines, forfeitures and other financial transactions. Includes mention of cholera victims, drunkards, and others being "hailed" off the streets and fines for various minor offenses such as selling on the sidewalks or driving too fast. Also includes lists of property taken from prisoners, and receipts for police uniforms and equipment.

MS. C 43

Confederate States of America, Quartermaster Department Records, 1862-1864

1 Box (.5 Linear Feet)

Accounts, invoices, receipts, requisitions, and ticket forms associated with the 5th Alabama Regiment, Company D Quartermaster while stationed in Virginia, near Richmond.

MS. C 44

Confederate States of America Election Papers, 1862-1864

1 Box (.25 Linear Feet)

Correspondence and list of votes relating to the election between Thomas S. Gholson and Charles F. Collier for the position of member of the House of Representatives of the Confederate States from the 4th Congressional District of Virginia. Collier challenges Gholson's victory with 21 objections, including his alleged ineligibility. Gholson vehemently denies Collier's claims.

MS. C 45

Confederate States of America Courts Martial Papers, 1862-1865

1 Box (.5 Linear Feet)

Includes court martial papers and correspondence between C.S.A. officers regarding the court martial papers.

MS. C 46

Confederate States of American Railroads Papers, 1862-1865

1 Box (.25 Linear Feet)

Letters, telegrams, circulars and agreements between C.S.A. officers and government officials between the railroad companies.

MS. C 47 (V.87.42)

Clarke-Houston Papers, 1903-1976

4 Boxes (2 Linear Feet)

Adele Clark was the state director of the W.P.A. Federal Art Project of Virginia and an artist herself. Clark and Houston worked for the realization of the Art Commission, as a means of setting up standards of discrimination in accepting or choosing designs for public buildings, monument and works of art by the Commonwealth. Clarke also served as the first president of the League of Women Voters in Virginia and was at one time national vice president of the League. Nora Houston was an oil painter from Richmond. Correspondence of Adele Clark and Nora Houston, minutes, accounts and receipts, Houston's sketchbook, ledgers, daybooks, cashbooks, newspaper clippings. Detailed information on Richmond League of Women Voters, Academy of Sciences and Fine Arts, Richmond Academy of Arts, and the Art Commission.

MS. C 48

Obadiah Reynolds Family Papers, 1848-1905

1 Box (.25 Linear Feet)

School and university certificates, awards, and compositions relating to the Reynolds family (J. Stanley Reynolds, Mary Emma Reynolds Sullivan, Carrie Reynolds, Ora Reynolds, James S. Reynolds, and William E. Reynolds). Also contains correspondence and genealogy of Reynolds family.

MS. C 49

Old Dominion Building and Loan Association Records, 1890-1900

1 Box (.25 Linear Feet)

Approx. 20 items and 3 vols.

Minute books, stock certificates, by-laws, lists of stockholders and other records of the Old Dominion Building and Loan Association, Richmond, Va. Includes proceedings of the board of directors and stockholders' meetings. Stock certificates have engraved vignettes of Washington Monument in Richmond and Virginia state seal.

MS. C 50

Colonel John Mayo Papers, 1790-1801

1 Box (.5 Linear Feet)

Mayo Bridge was the city's first bridge, completed in 1788 by John Mayo Jr. The toll that he charged for the bridge made his family rich. It was swept away two months later by ice, and the bridge was rebuilt on wood piers in 1796. A third bridge was built in 1799, a fourth after Confederates burned the span in the Civil War, a fifth in 1871 after a washout flood and in 1877, five spans were built and washed away by the river in the same year. Finally, the city bought the bridge rights in 1910 and rebuilt the whole thing of concrete, opening it in 1913. The bridge still floods when the river is at 28 feet or above. Accounts and correspondence of John Mayo and toll receipts for Mayo's Bridge. Includes John Mayo's cashbook from May 1800-1801 and the Mayo Bridge Toll Book from 1791-1797.

MS. C 51

Tyndall, Allberger, van Horn Family Papers, 1831-1890s

1 Box (.25 Linear Feet)

Wedding invitations, announcements, school reports, accounts, receipts, and correspondence relating to the Tyndall, Allberger, and van Horn families. Legal, business, and personal papers of Mrs. Frances Tyndall, her son Mark Anthony Tyndall, and her daughter Frances K. Tyndall Van Horn. Included are four receipts for slaves bought by Mark A. and Frances K. Tyndall.

MS. C 53

Henry Family Papers, 1767-1889

1 Box (.25 Linear Feet)

Contains will of Patrick Henry (1799), Rev. Patrick Henry (uncle of Patrick Henry, 1777), will of Sarah Henry (mother of Patrick Henry, 1784-c.1814), accounts, bonds to Patrick Henry. Also includes correspondence of William Wirt Henry, letters of Patrick Henry to the Virginia Delegates to Congress (1778), and memorandums.

MS. C 54

Ezekiel-Flegenheimer Collection, 1860-1931

1 Box (.25 Linear Feet)

Letters, souvenirs, programs, awards and miscellaneous documents relating to parents and grandparents of the donor, Gustavus Ezekiel (d. 1960).

MS. C 55

Charles Somma Papers, 1920-1936

14 Boxes (7 Linear Feet)

Primarily business papers of this Richmond theater owner. Contains records of business dealings with film companies and live acts for performances at the Byrd Theater and the Hippodrome in Jackson Ward. Included is material on black entertainers and films.

MS. C 56

Lawson Nunnally Papers, 1765, 1838-1893

1 Box (.25 Linear Feet)

Approx. 95 items

Banker of Richmond, Va. Contains correspondence, accounts, and other legal and financial papers mostly concerning Nunnally's business as trustee of various estates. Includes several documents concerning the hiring and ownership of slaves. Also contains a few notes and memoranda about the Richmond and Danville Richmond Company, and a genealogy of the Mason family in manuscript.

MS. C 57

Valentine Family Papers, 1786-1920

Approx. 5,000 items

Collection includes correspondence, journals, genealogical notes, business papers, and other records of the Valentine and related families, including papers of Valentine, Mann S. Valentine II (1824-1892), Richmond manufacturer, archeologist, chemist, and founder of the Valentine Museum, and Edward Virginius Valentine (1838-1930), sculptor.

Valentine, Sarah Bennetta papers	1.5 linear ft. / 3 boxes
Gray, Elizabeth Ann Valentine papers	.75 linear ft. / 1.5 boxes
Woodes, Mary Martha Valentine papers	.5 linear ft. / 1 box
Gray Family papers	2.5 linear ft./ 5 boxes
Valentine, Mann S. I papers	4.5 linear ft. / 9 boxes
Valentine, William Winston papers	3.5 linear ft. / 7 boxes
Valentine, Edward V. papers	28 linear ft. / 56 boxes
Valentine, Benjamin B. papers	3.5 linear ft. / 7 boxes
Valentine, Edward Pleasants papers	4 linear ft. / 8 boxes
Valentine, Mann S. II papers	8 linear ft. / 18 boxes
Valentine Archeological collection	3.25 linear ft. / 6.5 boxes
Valentine Meat Juice papers	3 linear ft. / 6 boxes
Ledgers, account books, registers	4.5 linear ft. / 29 volumes

MS. C 58

Chamber of Commerce Records, 1867-1985

5 Boxes, 51 Volumes and 10 Folders (9.5 Linear feet)

Includes draft and published annual reports, monthly reports, proposals, historical information about the city, resumes and other information about its chairmen. May also include bound reports, minutes, proposals, financial histories for the city, etc.

MS. C 59

Stephen Putney Shoe Company Records, 1920-1986

3 Boxes and 18 Volumes (2.5 Linear feet)

These records include minute books, stock certificates, legal records and photographs related to Richmond shoe manufacturer and retailer, Stephen Putney Shoe Company. The company was founded in 1817 under the named Putney & Watts and was led by Samuel Putney until his nephew Stephen Putney took over company management in 1860. The business closed in 1986.

MS. C 60

John M. Taylor Records, 1900-1940

6 Boxes and 3 Volumes (3 Linear Feet)

Approx. 2800 items

Taylor was a leaf tobacco dealer and also served as president of the Richmond Tobacco Trade and sales manager of the Tobacco Growers' Co-operative Association. Primarily correspondence and accounts of sale with leaf tobacco companies in Virginia and North Carolina regarding the purchase, shipping and sale of leaf tobacco. Most of the correspondence is from 1930 to 1940.

MS. C 61

Miller & Rhoads Records, 1886-1985

13 Boxes, 4 Cartons, 20 Volumes and 2 Folders (15 Linear feet)

Founded in 1886, Miller & Rhoads operated as a full-service department store in Richmond and other locations around Virginia throughout the 20th century. The company closed in 1989. Items in this collection include articles of incorporation, annual reports, the employee newsletter *The Mirror*, catalogs, financial reports, market survey reports, newspaper clippings, scrapbooks, and general files. A large photograph collection accompanies these records.

MS. C 62

Chesterfield Apartments, 1899-1972

4 Boxes (2 Linear Feet)

Records, correspondence and papers related to the Chesterfield Apartments building and its residents. Also includes material pertaining to the Railroad and Electric Association, the Merrimac and the VEPCO plant.

MS. C 63

Mary Wingfield Scott Papers, 1935-1953**14 linear feet (28 boxes)**

Correspondence and research notes of Mary Wingfield Scott regarding the preservation of historic Richmond houses. Vast majority of the collection consists of typed and handwritten research notes about historic houses, churches and other properties in Richmond. These notes are often accompanied by photographs of these properties taken by Scott. The research notes are in order by street address. Most of the correspondence relates to the Adam Craig house, although there are a few items regarding the Ann Carrington House and the Bransford House (Cecil Memorial Church House). Also includes few items on Scott's ironwork exhibit and articles on old Richmond houses. Notable correspondents include Nancy Astor, Kathleen Bruce, Douglas S. Freeman, and Alexander Weddell.

MS. C 64**Independent Order of St. Luke Records, 1877-1986****Approx. 304 items****3 Boxes (1.5 Linear Feet)**

The Independent Order of St. Luke was a black fraternal organization originally created to provide for the sick and aged and for the burial expenses of members. In the 20th century the order became a mutual benefit society with extensive business interests, including an insurance company and bank. Records include constitutions, financial reports, order rituals, annual meeting papers, minutes, and other records. The majority of the material covers the period from the 1930s to the 1980s.

MS. C 65**National Tobacco Festival Records, 1949-1984****5 Boxes (2.25 Linear Feet)**

The National Tobacco Festival was held in Richmond, Va., from 1949 to 1984 to promote Virginia's tobacco industry and included balls, dinners, beauty contests, a parade and football game. The records mainly consist of souvenir programs as well as newspaper clippings and magazine articles. There are some 1940 and 1941 souvenir programs from the similarly named National Tobacco Festival held in South Boston, Va.

MS. C 66**Cardwell Machine Company Records, 1868-1960s****5 Boxes (2.5 Linear Feet)**

John Wesley Cardwell (1820-1887) founded the Cardwell Machine Company. Starting as a manufacturing company for agricultural machinery, the company grew to manufacture Confederate arms during the Civil War and later into the manufacturing of tobacco processing and thrashing machines. It is reported to be Richmond's oldest business. The company is now owned by Vokes, Ltd. of Britain and is a major supplier of tobacco processing machinery. This collection includes advertisements, catalogs, correspondence, legal documents, price lists and photographs.

MS. C 67 (V.90.5.8-13)

Tredegar Company Records, 1842-1865

1 Box (.25 Linear Feet)

The Tredegar Company (J.R. Anderson and Company) was established as Tredegar Iron Works along the James River in Richmond in 1837. Joseph Reid Anderson was appointed director in 1841 and ran the company, now called J. R. Anderson & Company, until his death in 1892. Now called Tredegar Company, the factory produced munitions for the United States military during the first half of the 20th century. In 1955, the factory site was damaged by a fire and soon afterwards was purchased by Ethyl (now NewMarket) Corporation. The records include bills of sales, contracts, fund transfers, a stockholder's report and correspondence.

MS. C 68 (V.52.70)

Lillian H. Payne Papers, 1907-1974

1 Box (.5 Linear Feet)

Approx. 348 items

Lillian H. Payne was an employee of the Independent Order of St. Luke for more than 50 years. During that time she was officer manager and manager of the printing department. She also served as editor of the St. Luke Herald and as executive secretary of the Association Charities, the first social agency in Richmond. Collection includes minutes and correspondence related to St. Monica's Mission. Also includes form letters for Independent Order of St. Luke membership rallies and reports, as well as correspondence, reports, applications, questionnaires, and form letters for tax notices, collection of debts, and calls to meetings. Also related to the Order of St. Luke are a booklet celebrating the centennial anniversary, 25th biennial meeting, materials related to the Council of Colored Women's Club's "Malone Reception," and a photo of Mrs. Marion Warren. Also includes a newspaper obituary article for Lillian Payne.

MS. C 69 (V.89.293)

Tyree Collection, 1900-1951

1 Box (.5 Linear Feet)

Approx. 207 items

The Tyree family members were residents of Spring Street, Oregon Hill, and members of the Pine Street Baptist Church. Collection includes Effie Tyree's hymnal, and various typed and handwritten documents related to church and scripture. Other items include correspondence, the Pine St. Baptist Church constitution and by-laws, programs from (church organist) Mabel Linwood Davis's piano recitals, Pine St. Baptist histories, programs, Bible School class books, Infant Class teacher's pocket roll book, play scripts, memorial service programs, Helen and Edward Tyree's public school certificates, greeting cards, a record card for daily Bible reading, Southern Baptist Convention Sunday School literature, documents related to the Baptist Young People's Union, miscellaneous religious literature, and programs from other churches.

MS. C 70 (V.89.301)

Edward McConnell Drummond Papers, 1904-1988

4 Boxes (2 Linear Feet)

Approx. 952 items

Edward McConnell Drummond was born in December 1892 in Henrico County, Va. He lived almost his entire life in Richmond. Collection includes a journal, diary, speeches, and correspondence dating from the 1910s through the 1930s, as well as information relating to educational institutions and civic organizations including the Hampton Institute, Twilight Social Club, and the Roosevelt Council of the Independent Order of St. Luke. Also includes periodicals from the 1920s including the *Young Men's Voice*, and the *Afro-American*, political papers relating to the National Negro Congress and other pro-black movements. Includes account books, letters, receipts, and papers relating to Drummond's businesses, military service, and occupations. Also includes papers and articles associated with the 5th Street Baptist Church and other religious organizations. Several photographs accompany the collection.

MS. C 71 (V.90.28)

Biggs Antique Company Records, 1920-1980s

4 Boxes (2 Linear feet)

The Biggs Antique Company manufactured and sold reproductions of antique furniture. The company was founded in 1890 originally as an antique furniture store on Main Street. The lack of antiques to meet the demand soon put the new company into the reproduction business. The salesroom was moved to 900 West Marshall Street. Other showrooms were later established in Atlanta, Washington, Baltimore and New Orleans. In 1968, the company was acquired by General Interiors and became known as the Biggs Division. Sometime before 1979, the company's name was changed to the Kittinger Company. Collection includes catalogs, flyers, programs, pricing guides, and publications.

MS. C 72 (V.88.40)

T. H. Haxall Canal Boat Papers, c.1960-1980

14 Boxes (7 Linear Feet)

A descendent of the founder of the Haxall Mills in Richmond, Theodore Haxall spent twenty years recreating canal boats from old photographs, drawings, and measurements. Mr. Haxall amassed many notebooks of anecdotes, newspaper clippings, calendars, minutes, correspondence, and notes regarding canals, canal boats and sea going ships. Most of the manuscripts relate to the James River and Kanawha Canal and canal boats. Several issues of various periodicals are in this collection as well. Photographs, sketches, and reproductions of paintings depicting canal boats, Virginia canals, historic structures and sites, are also available in this collection.

MS. C 73 (V.60.107.4)

Wirt Robinson Manuscript, *A Flying Trip to the Tropics*, n.d

1 Box (.25 Linear Feet)

Wirt Russell Robinson, a native of Virginia, was born in 1864. His father was also named Wirt Robinson, named for William Wirt. He was born in 1806 and died in 1965. His father was Anthony Robinson, b. 1771, d. 1851. Wirt Robinson had a military career, serving in the United States Army. He held the rank of colonel when he died in 1929. He had a strong interest in natural science and was fascinated by birds. He gathered information and studied birds his entire life. He made it a practice of observing, identifying, and studying birds wherever he found himself. Robinson was recognized as an amateur ornithologist. A memorial was dedicated for this purpose at West Point on June 10, 1940.

MS. C 74 (V.84.120)

Daryl Cumber Dance Mss. "Shuckin' and Jivin': Folklore From Contemporary Black Americans", 1978

1 Box (.5 Linear Feet)

Daryl Cumber Dance is a professor of English at the University of Richmond. She formerly taught at Virginia Commonwealth University in Richmond. She received her PhD from the University of Virginia. She is an accomplished black folklorist. She began work on collecting these folklore tales in the early 1970s while working on her PhD. Includes eight of her publications and one full manuscript.

MS. C 75

Craig House Art Center Records, 1939 - 1941

2 Boxes (1 Linear Foot)

The Craig House is located at 1812 East Grace Street in Richmond, Va. It was built sometime before 1790. It is called the Craig House after Adam Craig, a Richmond judge. By the early 1930s this house was in need of repairs. At one point in 1934 it was scheduled to be demolished to make way for a more modern building. The William Byrd Chapter of the APVA was formed to rescue this house. In 1938 the Craig House Art Center opened as a home for African American art in Richmond. The Craig House Art Center operated until 1941. It is now a private residence. Most of the items in this collection refer to the period when it was an art center and include minutes, receipts, composition books, correspondence, ledgers, lists of the board of directors, and programs. There are also two published works in the collection.

MS. C 76

Carleton McCarthy Mss. *Soldier Life in the Army of Northern VA*, 1885

1 Box (.5 Linear Feet)

Presented to M. S. Valentine on September 26, 1885, along with a letter explaining that the original drawings (by W. L. Sheppard) belong to the Commonwealth of Virginia in the State Library. McCarthy was part of Private Second Company Richmond Howitzers, Cutshaw's Battallion Artillery, Second Corps, A. N. V. He wrote this manuscript – which includes newspaper clippings and illustrations – in 1882.

MS. C 77 (V.83.126)

A. Simpson Williams, Jr. Collection, 1976 - 1978

1 Box (.25 Linear Feet)

Collection contains a variety of materials related to the Richmond Light Infantry Blues. Includes photos of people, monuments and memorials. Textual materials include an invitation, newspaper clippings, letters and correspondence.

MS. C 78

Typescript of *Richmond During the Revolution*, 1976 - 1986

1 Box (.25 Linear Feet)

Collection contains the typescript for – and correspondence regarding – *Richmond During the Revolution*, by Harry Ward and Harold Greer. The work contains portions from various authors and was compiled by the Richmond Independence Bicentennial Commission. It covers the history of Richmond from 1775 to 1785 and is comprised of approximately 600 typewritten pages.

MS. C 79

Richmond Light Infantry Blues, 1880s-1963

1 Box (.25 Linear Feet)

Collection contains various materials related to the Richmond Light Infantry Blues, including vaccination registry cards, English-French manuals of conversation, the Constitution and By-Laws, invitations, tickets and stubs from European Tours, membership cards, programs, a diary, a photo, a copy of *The Romantic Record of the 1st Virginia Infantry, 1680-1931*, a copy of “Obadiah Jennings Wise” in the *Indiana University Alumni Quarterly*, newspaper clippings, certificates, and muster rolls.

MS. C 80

Manuscript of “A Young People’s History of Virginia and Virginians,” by Dabney Herndon Maury, 1895

1 Box (.25 Linear Feet)

Handwritten manuscript, “A Young People’s History of Virginia and Virginians, For Use in Schools,” by Dabney Herndon Maury. The manuscript is 242 pages in length.

MS. C 81

J. H. Shortt & Company Papers, 1911-1937

1 Box (.5 Linear Feet)

The first reference to John H. Shortt in the Richmond City Directory is in the 1910 edition. His address was 720 N. 25th Street, which remained his residence for his entire life. The directory lists his occupation as a machinist. His company, which operated a machine shop, is listed in the 1911 directory. A 1912 advertisement in the City Directory reads: “J.H. Shortt and Company, Practical Machinists, 1445 East Franklin Street: Special attention given to tobacco machinery, printing presses, gasoline engines, etc. All kinds of automatic and special machine work given prompt attention. Satisfaction guaranteed. Monroe 3102.” The company’s last listing is in the 1990 directory. Collection includes three business ledgers.

V.45.47.417

Lancaster Collection, 1908 - 1915

1 Box (.5 Linear Feet)

Records relating to the publication of Robert A. Lancaster's book, *Historic Virginia Homes and Churches*; includes three bundles consisting primarily of printing proofs with hand-written notes editing the text; also included within bundles are a few typed pages regarding individual estates.

V.80.156.39

Dejanane MacKellar Lemmon

Richmond Public School Papers, c. 1940-1975

1 Box (.5 Linear Feet)

Collection contains materials from Maury School June Breakfasts, as well as several books made by students. Also includes books related to Humanities education in Richmond, books on art education in Virginia, directories and handbooks, and materials related to Etta Rose Bailey, Principal of Maury School. Richmond Education Association booklets, a December 1945 edition of *Companion*, featuring a 36-page story on Maury School, and other miscellaneous materials are also included.

V.80.157.51/ V.81.116.02-.06

Maury School

June Breakfast Materials, 1943-1963

1 Box (.25 Linear Feet)

This collection contains materials from the Maury School, including students' readers, a book made by one of the pupils, and activity and song booklets from the annual June Breakfasts.

V.86.58.1-7

Parliamentary Law Club of Richmond Records, 1972 – 2010

2 Boxes (1 Linear Foot)

The Parliamentary Law Club of Richmond was organized on September 10, 1952 by a group of women, mostly from area Garden Clubs. The first meeting was held at the home of Minna D. Adams. The stated purpose of the club was to study all phases of the law, to promote interest in parliamentary procedure and to contribute in service to various organizations. A historian's report prepared in 1986 states that "the earliest records have not yet been found..." Collection includes correspondence, minutes, newspaper clippings, treasurer's reports, and membership applications.

V.87.64

Wingo Family Collection, 1811 - 1940

6 Boxes (3 Linear Feet)

Charles E. Wingo was a founding partner in Wingo, Ellett, and Crump Shoe Company, a wholesaler and perhaps manufacturer of boots and shoes. The earliest record of this company is dated August 1, 1874. Charles Wingo's brother, John T. Wingo was an attorney. Charles E. Wingo, Jr. was a general contractor and Charles E. Wingo III was a bank officer for many years with First and Merchants National Bank of Richmond. Includes title abstracts of real property, family papers, and shoe company papers.

V.87.156.2**Eugene C. Massie and James Pleasants Collection, 1818 – 1966****3 boxes (1.75 Linear Feet)**

Eugene C. Massie and James Pleasants were brothers-in-law as well as partners in the Richmond law firm of Pleasants and Massie. Massie was particularly interested in land registry reform and a practice called the Torrens Land Reform System, which he was ultimately unsuccessful in introducing to Virginia. This collection contains items related to both the Massie and Pleasants families as well as allied families such as the Valentines, Prestons, Thompsons, Davis' and others. Materials include genealogical material, news clippings, recipes, information about Massie family homes, including histories of Oak Grove and Rock Hill, court papers, stock certificates, photographs, poetry, correspondence, professional papers, publications and a scrapbook. Also included is an account book of the Valentine Museum from 1894 – 1916.

V.89.47.01 - .06**Harry Lee Harris Collection, c.1910 – 1970****1 Carton (1 Linear Foot)**

This collection contains six binder scrapbooks that are meant to be a comprehensive look at twentieth century Richmond:

Book 1: "Views of Richmond" – Broad Street, Main Street, Monument Avenue, Women's Suffrage, Floods, Fires, Prisons, Public Bath Houses and Cemeteries.

Book 2: "Book of Richmond Transportation"

Book 3: "Homes and Hotels"

Book 4: "Old Homes, Churches, Hospitals, Clubs"

Book 5: Parks, Museums, Railroad Stations, Libraries, Schools, Theatres, Hotels, Monument Avenue, Rebuilding Richmond

Book 6: "Changing the Face of Richmond", "Tearing Down, Building Up", "New Drives", "More People", "More Taxes"

V.89.96**Antoinette C. Lyons Estate Papers, 1895 - 1982****3 Boxes (1.5 Linear Feet)**

Antoinette Crocket, of Wilmette, Illinois, was married to John Hobson Lyons, Jr., Richmond, Va. Mr. Lyons was in business in Richmond. Upon the death of Antoinette, furniture, jewels, household objects and papers were given to the Valentine Museum. The paper collection includes correspondence amounting to almost 100 letters. There are also passports, calendars, address books, telephone books, calling cards, and recipes. In addition, there exist family crests, histories, and coats of arms. Also included are papers relating to the Women's Club, and Hollywood Cemetery. There are a few books on Virginia history and Christianity.

V.89.296**Ammons Collection, 1880 - 1984****1 Box (.5 Linear Feet)**

These records were donated to the Valentine Richmond History Center in 1989 by James Ammons, a member of a family who was active in African American organizations represented in these files such as the I. B. P. O. E., National Association of Colored Women, 2nd Baptist Church, Grand Temple Daughters of Elks, and the Virginia State Federation of Colored Women's Clubs. Includes programs, manuscripts, booklets, periodicals, and miscellaneous religious materials.

V.89.306**Lucy Family Collection, 1888 - 1912****1 Box (.5 Linear Feet)**

The Lucy Family Collection consists of two parts, each part described separately. The first part has the sub-title "Baptist Materials." The donor was Kathleen Baseler Lucy, the widow of Calvin Tomkins Lucy, Sr., a radio and television magnate. Includes a variety of religious materials including publications, periodicals, hymnbooks, and a biography. Other minor items include Confederate paper money, a railroad pass, and a photograph of Monumental Church.

V.93.86**Oregon Hill Community History Association Oral History Project Collection, 1990 - 1994****1 Box (.5 Linear Feet)**

This collection contains materials relating to the Oregon Hill Community History Association's oral history project. There are oral history transcriptions with 21 individuals and one family. The collection also contains some genealogical material on the Stevenson family.

V.93.104.02 – 03**Bank and Legal Ephemera, c.1850 – c.1930**

Collection of ephemera, including receipts, bank statements and advertising related to First & Merchants National Bank of Richmond.

V.94.20.1 - .29**Paul Murphy Collection, 1967 – 1981****1 Box (.75 Linear Feet)**

Paul Murphy was the Vice President and General Manager of Reynolds Metals Company, Packaging Division. This collection includes items related to the James River and Kanawha Canal and the Canal Walk in Richmond, Virginia as well as materials related to the Ross family. Items relating to the Ross family include multiple copies of manuscripts and articles. Materials related to the James River and Kanawha Canal include two manuscripts, an article, three editions of the bulletin of the American Canal Society which contain a three-part series on the James River and Kanawha Canal, a bulletin from the Fluvanna County Historical Society, correspondence from the American Canal Society, speeches, a map, photographs, brochures and pamphlets and materials related to sunken canal boats near Maymont.

V.94.9.1 - .94**Hankins and Cottrell Collection, 1913 – 1980 (Bulk 1932 – 1980)****2 Boxes (1.5 Linear Feet)**

This collection contains items relating to J. Haden Hankins, Richmond photographer and cofounder of the Camera Club of Richmond and Joseph Howard Cottrell, supervisor of the Turkish Leaf Department of American Tobacco Company. Materials include photographs, slides, a small slide viewer, articles relating to the Camera Club of Richmond as well as articles written by Hankins, theatre ephemera, playbills, typed scripts, poetry, a scrapbook, an issue of McCall's from May 1913, cruise and travel ephemera, speeches, Cottrell's correspondence, business cards, a tourist visa to Haiti, brochures, greeting cards, tickets, a funeral program, checks, artwork on paper and cloth, and a reel of magnetic tape.

V.94.98**Robert Grant Willis Collection, 1920 - 1935**

This collection contains materials related to the Grant and Willis families. Materials include, diplomas, bank notes, letterhead, deeds, correspondence, photographs, calling cards, a scrapbook commemorating the "Cavalcade of the Cavaliers", the 200th anniversary of the founding of the city of Richmond. Also included is a biography of Williams Morton written by Eliza Ann Morton.

V.96.06**Woodside Collection, 1859-1939****11 Boxes (4.7 Linear Feet)**

Woodside was built by Bell & Gibson of Richmond in 1857 for John Wickham, a Richmond lawyer well known for his defense of Aaron Burr during his trial for treason. The house then stood in Henrico County though the land is now part of Goochland County. This collection is comprised of materials relating to the branch of the Wickhams who resided at Woodside and contains correspondence of the following individuals: Dr. J. Marion Sims, Dr. James Monroe Minor, Julia W. Porcher, T. Ashby Wickham, Mrs. Parke Fitzhugh, Littleton Walker Tazewell Wickham, McClurg Wickham, D.F. Peyre, Watkins Leigh Old, Susan E. Maury, S.L. Robinson, Rosalie M. Heiser, Lane T.I. Wells, Virginia M. Allen, A. Deshayes-Dubuissez, Virginia Minor and Lucy P. Wickham. The collection also contains catalogs, a map of Amelia county, poetry, speeches, sales receipts, brochures, tax receipts and news clippings. There is also a Deed of Trust made by a Francis W. Graham and a record of disbursements made from a will.

V.2000.14.1 - .10**Conrad and Gottfried Gross Collection, 1883****1 Box (.25 Linear Feet)**

This collection contains ledgers related to Conrad and Gottfried Gross and their business, Gross Carriage Company.

V.2000.04.01 - .18a-b

Polk Miller Collection, 1889 – 1955

1 Box (.75)

Polk Miller (1844-1913) was a pharmacist and musician most famous for his “Old South Quartet”. This collection contains items related to his life including four scrapbooks, sheet music, a photograph, a November 1889 copy of “The Amateur Sportsman”, lecture leaflets, advertisements for the Polk Miller Drug Company and miscellaneous articles and correspondence relating to Polk Miller, hunting and dog medicines, for which he was famous. Also included is a letter from Woodrow Wilson dated July 8, 1912 and a letter to “baby” in which Miller mentions Henry Clay Beattie’s deathbed murder confession.

V.2001.49 - .52

Women of Taste Exhibition Collection, 2001

1 Box (.25 Linear Feet)

This collection contains items related to the “Women of Taste” exhibition held at the Valentine Richmond History Center in 2001. It includes photographs, recipes, patterns, swatches, tickets, a flyer, cardboard cutouts, diagrams, a photo proof sheet and patches. Artists included are Becky Brown, Alyssa C. Salomon, Mary Swezey and Julia E. Pfaff.

V.2002.50

Cain Collection, 1811 – 1941

1 Box (.25 Linear Feet)

The Cain Collection contains material relating to Mary C. Evans. Items include letters, calling cards, telegrams, Valentine cards, news clippings, invitations, photographs, programs, tickets, a brochure, a scrapbook and a ledger. Correspondents include Mrs. J. Carter Walker, Mr. James Gwaikin, Mr. and Mrs. Jones Cobury, Mr. and Mrs. James Coburn, Willson Harrison, Evelyn Claudia Bridges and Lucille Nelson.

V.2002.51.176a-gg, 1943 - 1991

Thalhimer’s Collection

1 Box (.25 Linear Feet)

This collection contains items relating to Thalhimer’s Department Store in Richmond, Va. It includes a scrapbook containing a timeline of Thalhimer’s history, news clippings, orientation materials for employees and newsletters.

V.2003.11/V.2003.57

Richmond Remembers September 11 Exhibition Collection, 2002

1 Box (.25 Linear Feet)

This collection contains items relating to the “Richmond Remembers September 11” exhibition held in 2002. Items include postcards, brochures, letters, brochures and an American flag magnet. Contributors include William J. Pantele, Colonel Andre Parker, chief of police for the City of Richmond Police Department, the Ashland Clergy Association, city council member Reva Trammell, Leadership Metro Richmond, the University of Richmond, area businesses and area students.

V.2003.49**Apple IIC Collection, 1982 - 1984****3 Boxes (1.5 Linear Feet)**

This collection contains material associated with the Apple IIC Computer on display in the museum. Items in the collection include floppy disks, installation instructions, a receipt, a reference manual, disk labels and paper holders, photographs and computer games.

V.2003.68**Mary Alice Morton Khantzian Papers****1 Box (.75 Linear Feet)**

Mary Alice Morton Khantzian was a Richmond artist and art teacher as well as sister of the poet Sidney Grant Morton. This collection contains material related to Mary Alice Morton Khantzian's life and work. Items include a five-year diary/address book from 1945-1950, a book containing the names, information and photographs of boys Khantzian dated as a girl, a daybook, photographs, materials related to Lettie Pate Whitehead Evans and biographical artist statement panels.

V.2004.30, V.2004.33**Taliaferro and Company Records, 1872 – 1902****1 Box (.5 Linear Feet)**

Taliaferro and Company were general commission merchants in Richmond, Va. Items include photographs, correspondence, ephemera, tax stamps, checks, deeds, a life insurance policy, deposit slips, receipts, financial statements, inventories, ledgers, contracts, powers of attorney, bills, notices, license applications, records of inspection, pamphlets, envelopes and a statement by Callie Joyner, executor of B.J. Langston regarding a court case against Greenville Land and Improvement Company and P.B. Taliaferro (November 6, 1897).

V.2004.75.01 - .09**Elam and Funsten Records, 1910 - 2002****1 Box, 5 Volumes (.75 Linear Feet)**

Elam and Funsten, Realtors and Insurers began on Main Street in Richmond in 1868 and continues today with a single realtor based on the southside. The collection contains items such as a scrapbooks, account books, a brief history of the company, staff photos, internal and external newsletters, memos, sales flyers, news clippings, appraisal listings and correspondence; including letters to politicians regarding housing issues. The main correspondents represented in the collection are: David J. Fairchild, Lee Warfield, Ann Compton, Charles L. Cabell and James L. Doherty. Also included is a copy of a book written by James L. Doherty called *In the Beginnings: Foundations for the New Millennium*.

V.2004.77**Brett Oregon Hill Collection, 1939 - 2004****1 Carton (1 Linear Foot)**

This collection contains materials related to the Oregon Hill neighborhood in Richmond. The collector was Mary Brett, an Oregon Hill activist. Included are fliers, ballots, newspaper clippings, meeting minutes, maps, newsletters, notes, invitations, histories, business cards, press releases, calendars, obituaries, biographical notes, floppy disks and a large number of photographs. All these materials relate to the following subjects: Oregon Hill history, National Register of Historic Places, the Local Initiatives Support corporation, crime, race relations, the Oregon Hill Home Improvement Council, Grace Arents, John Miller House, Samuel Pleasants Parsons House, Bleak Hill, John Jacob House, rezoning efforts, author Shari Reynolds, the Save Oregon Hill organization, and the annual Oregon Hill Calendar.

V.2005.26**Historic Richmond Foundation/Richmond-on-the-James Collection, 1975 – 1988****1 Box (.5 Linear Feet)**

The Historic Richmond Foundation was founded in 1935 with the aim of identifying and preserving the elements that make Richmond unique, both historically and architecturally. Richmond-on-the-James was incorporated in 1980 and sought to promote tourism through the development and promotion of cultural, economic, historic, scenic and artistic attractions. This collection contains materials relating to the Historic Richmond Foundation as well as Richmond-on-the-James and include documents related to efforts to save the State Planter's Bank building and the 200 block of west Franklin street, articles of incorporation, correspondence, budgets and financial statements, meeting programs, brochures, newsletters, minutes, invitations, fundraising materials, by-laws and an organizational review.

V.2005.36.02**Claude E. Woodward Collection, c.1915 – 1964****4 Cartons (3 Linear Feet)**

Claude E. Woodward was mayor of the City of Richmond from 1960-1962. This collection contains material related to Woodward's mayoral term as well as his activities with the Shriners and the Rotary Club. Items include invitations, programs, news clippings, city planning commission minutes, reports, correspondence, photographs, speeches, directories, by-laws, rosters and bulletins.

V.2005.41**Miller and Rhoads/Thalhimer/Richmond Business Records, 1906 - 1990****1 Box (.5 Linear Feet)**

This collection contains the records of several Richmond businesses such as Miller and Rhoads, Thalhimer's and others. It contains such items from Miller and Rhoads as customer bills, three pocket-sized books titled, "Store Directory", "Service and System" and "General Store Rules", children's ephemera, buyer paperwork and two copies of the Richmond Times-Dispatch (April 29, 1990 and July 1, 1991). Items from Thalhimer's include "The Bride's Reference Book" (1948), children's ephemera, and customer bills. Various correspondence and business cards relating to other Richmond businesses are also included.

V.2005.68.09**Grant and Storrs Family Papers, c.1880 – c.1920****1 Box (.25 Linear Feet)**

77 letters related to Miss Nannie Storrs of Richmond, Va., (later Mrs. James Henry Grant II of Afton, VA.) and Miss Pauline W. Grant, daughter of Nannie Storrs Grant and James Henry Grant II.

V.2006.02.35-.47**Mary Tyler Freeman Cheek McClenahan Papers, 1893 - 1999****1 Box (.25 Linear Feet)**

Collection includes a copy of *Vogue* magazine, which Inez Goddin Freeman read on April 15, 1917 while giving birth to Mary Tyler Freeman Cheek McClenahan, as well as two of Inez's books, *English Literature* (1893) and *Richmond Elite Directory* (1912). Also part of the collection are a bill and receipt for "Starry Night" evening dress (V.2006.02.2), a letter from Mary to dress designer, Pauline Trigere, and a copy of *The Chisel*, the Women's College of Richmond yearbook from 1909. Includes sheet music and piano instruction notebooks owned by Mary's daughter, Elizabeth Cheek, and sheet music owned by Inez Goddin Freeman. There is a related collection of photographs stored separately (V.2006.02.48 - .63)

V.2006.04.48**Thalhimer's Advertising Records, 1940s-2005****9 Boxes (4.75 Linear Feet)**

This is a collection of records documenting advertisements and fashion shows produced by Richmond department store, Thalhimer's. The records were collected by Elizabeth B. Bauder during her 40-year employment at Thalhimer's from 1951 until 1990. Bauder began as a model and summer intern in Thalhimer's Fashion Office and later worked from copywriter to Senior Vice President, Sales Promotion until her retirement in 1990. Bauder was one of the first female executives of a major department store in the United States. Records include employee newsletters, internal memoranda, client letters, fashion show setup information, correspondence, descriptions of events, newspaper clippings, store opening procedures, the beginning of Snow Bear, Christmas procedures and regulations, and speeches given by Elizabeth B. Bauder.

V.2006.28 / V.2009.26**Berry-Burk & Co. Records, 1930-1989****2 Boxes (.75 Linear Feet)**

Berry-Burk & Co. was a Richmond clothing retailer. The company originated as the dry goods store McAdams, Berry & Co., which was formed by George B. McAdams and Oscar H. Berry in 1879. Berry later bought out the company and renamed it Berry & Co. It moved to its 525 E. Grace Street location in 1926. In 1931, Burk & Co., a clothing company that originated in Baltimore, Maryland, bought out Berry & Co. to form Berry-Burk & Co. The company expanded to several Richmond stores. Berry-Burk & Co. was later purchased by New York based Goldring, Inc. This parent company filed for bankruptcy in April 1989, and Berry-Burk ceased operations in July 1989. The records include financial reports, correspondence, general ephemera, and company letterhead.

V.2008.45.01***Virginia Taverns, Ordinaries and Coffee Houses* Research Notes, 1980-2005****1 Carton (1 Linear Foot)**

Research notes compiled by Dr. Agnes Evans Gish during her work to write the book *Virginia Taverns, Ordinaries and Coffee Houses: 18th - Early 19th Century Entertainment along the Buckingham Road* (2005).

V.2008.75**Richmond Region 2007 Collection****1 Box (.5 Linear Feet)**

Richmond Region 2007 was a 501c3 non-profit organization that focused on the economic development and marketing of the Richmond, Va., region. The collection contains flyers and brochures for local attractions, events and forums including but not limited to African-American Trailblazers, the Folk Festival, Homecoming 2007 and the 400th anniversary of the city.

V.2010.17.10 – V.2010.17.17.457**John Marshall High School Girls' Athletic Association Collection, 1943 - 2008****1 Carton, 1 Box (1.5 Linear Feet)**

This collection contains material related to John Marshall High School's Girls' Athletic Association teams including basketball, field hockey, softball, tennis and gymnastics and other extracurricular activities such as cast party, May Day festivities, panel discussions and talent shows. Materials include a scrapbook, photographs (stored separately from the main collection), news clippings, tickets, programs, notes and reunion booklets.

R.52.98**Lucy Corbett Hayes Collection, 1945 – 1960****1 Box (.5 Linear Feet)**

Lucy Corbett Hayes taught at Navy Hill School for 42 years. This collection contains material related to the school such as film negatives, two scrapbooks with photographs of African-American schoolchildren engaged in various school activities, the Navy Hill School 1945 annual, a children's Christmas book and a typewritten manuscript called, "Our Philosophy of Education", edited by J. Harry Williams, principal.

FIC.031610**Office of Price Administration Collection, 1940 – 1945****2 Boxes (1 Linear Foot)**

The Office of Price Administration, an office within the Office for Emergency Management, was established in August 1941 to control prices and rents and possessed the authority to ration. Items in this collection include materials associated with the rationing of gasoline, tires, food and clothing and include handbooks, signs and car decals, applications for ration cards as well as supplemental rationing, transportation committee publications, emergency rationing plans, telegrams, appeals, permits, receipts, ration books, regulations and guides, stamp/coupon sheets, employee handbooks, and pamphlets.

Conrad Wise Chapman and John Gadsby Chapman Papers, 1859 – 1920

1 Box (.25 Linear Feet)

This collection contains material related to Conrad Wise Chapman and John Gadsby Chapman. Items include a manuscript of a biography of Conrad Wise Chapman called, *The Life, Travels and Observations of a Dog* by John Sergeant Wise, a fragment of John Gadsby Chapman's diary, a letter of introduction for Edward V. Valentine to John G. Chapman from Governor Henry A. Wise upon Valentine's arrival in Rome to study art and letters related to the selling of C.W. Chapman's Charleston paintings. There are various other letters included in the collection.

Elwood and Harry Harris Collection, 1974 - 1993

1 Box (.5 Linear Feet)

This collection contains materials relating to Elwood and Harry Harris and Roy E. Johnson. It focuses on correspondence between Elwood Harris and Roy Johnson as they work together to identify Tredegar Iron Works landmarks and buildings. Roy Johnson was an Ethyl Corporation executive who wanted to make improvements to the historic Tredegar site and to have it recognized as "an engineering landmark". Elwood Harris supplies his recollections as a child going to work with his father, Harry Harris, a Tredegar employee. Materials include letters, written histories, photographs, maps, news clippings, book excerpts, civil war era military reports, newsletters, and Hugh H. Harris' will.